

MEETING MINUTES

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| Project Name: IPRS | Doc. Version No: 1.0 | Status: Final |
|---------------------------|-----------------------------|----------------------|

Meeting Name: IPRS Core Team Meeting
Facilitator: Thelma Hayter, DMH
Scribe: Sara Parks
Date: 6/15/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

x Sharlene Bryant
 x Cathy Bennett
 x Cheryl McQueen
 Shannon Johnson
 Gary Imes
 Joyce Sims
 x Paul Carr
 x Rick Debell
 x Thelma Hayter
 x Eric Johnson

Others:

Tim Sullivan
 x Trenton Hardy
 x Sandy Flores
 X Sara Parks
 x Mike Frost
 X Linda Smith
 x Ron Oldham
 x Myran Harris

Attendees:

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|--------------------|---------------------|
| x Alamance-Caswell | x Onslow |
| x Albemarle | x OPC |
| x Catawba | x Pathways |
| x Centerpoint | x Pitt |
| x Crossroads | Riverstone |
| Cumberland | x Roanoke-Chowan |
| x Durham | x Rockingham |
| x Eastpointe | Sandhills/Randolph |
| x Edgecombe-Nash | x SE Center |
| Foothills | SE Regional |
| Guilford | x Smoky Mountain |
| X Johnston | Tideland |
| x Lee-Harnett | x VGFW |
| x Mecklenburg | x Wake |
| x Neuse | x Western Highlands |
| x New River | x Wilson-Greene |

Attendees:

Agenda:

Item No. Topics

1. **Division and EDS Review**
 - Review June 10th checkwrite results**
 - Upcoming checkwrites:** June 17th
 - Tim Sullivan:** Update Medicaid issues
 - BugCentral Status**
 - Key CSRs**
 - Operations Support:** File Maintenance, Security, and Help Desk
 - Area Programs joining this week:**
2. **Area Programs**
 - Roll call
 - Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
 - Review June 10th checkwrite results
 - Upcoming checkwrite June 17th (cut-off-dates) – July 1 (first checkwrite of '05-'06), 8, 15
 - Reminder: CDECI end-dated 06-30-05; YP610 will be paid under “ADSN” and CDSN”)
 - Update to IPRS Training document (distributed week of 6-15-05)
 - IPRS Questions or Concerns
 - DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell
 - MMIS Updates - Tim Sullivan & Shannon Johnson
 - Medicaid Questions or Concerns
 - Updates to Roll Call?
 - Any other area program questions/comments?
 - DMH and/or EDS concluding remarks.

Next Meeting: June 22, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

| Item No. | Topics |
|----------|---|
| 1. | Review June 10^h checkwrite results – |
| 2. | Upcoming Checkwrites (cut-off dates) - June 17 th – Final checkwrite of '04-'05 |
| 3. | Tim Sullivan & Shannon Johnson- |
| 4. | Bug Central Status: 2 bugs; Cheryl will setup a meeting for the bug currently in customer review. 1 in process working want to close and open a CSR. |
| 5. | Key CSRs: We have a meeting afterwards. 764 fast track and meeting today. 763 question sent on that one and will wait and talk with Eric. |
| 6. | Operations Support – File Maintenance, Security – 1 FM request to end date CDECI on 6-30-05. <i>However, we received a memo last year effective 7-1-04 thru 6-30-05 with it already end dated. No action necessary. Is this true?</i> |

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
|----------|---|
| 1. | Roll Call (See page 1 for meeting AP participants) (Please mute phones or refrain from excess activity to help with communications.) |
| 2. | Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up wit on the issue. |
| 3. | Review June 10th checkwrite results |
| 4. | Upcoming checkwrite (cut-off dates) June 17th. July 1 (First checkwrite of '05-'06), 8, 15. Will pay May/June claims and will check memo regarding DOS. |

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

| Item No. | Topics |
|-----------------|---------------|
|-----------------|---------------|

5. **Agenda items**

Reminder: CDECI end-dated 06-30-05; YP610 will be paid under “ADSN” and CDSN”)

Update to IPRS Training document (distributed week of 6-15-05) Will have this distributed by Friday.

IPRS Questions or Concerns;

Q: Adrina (Mecklenburg) – With regards to attending provider end date, can you not end date Mecklenburg (*earlier than scheduled*)?

A: No. End date will be August 31st.

Q: Bonnie (Centerpoint) – Can we use service definitions and new rates earlier?

A: No

Q: Jeanna (Catawba) – Is there a specific date you are going to alert us before August 31st?

A: We will send out an alert next week. Screen changes should be available next week.

Q: Carol (Pitt) – Report IPVR0551 is it for independent, group, or both?

A: Independent. This is listed in the bulletin if you need to review.

Q: Is there a document posted with case support codes that are going away?

A: This has not been finalized.

Q: Susan (Pathways) – What codes will IPRS cover since they are not covering basic benefits?

A: Go to the Division website and look under the Division Benefit Package which was posted on 11/30/04.

Q: Kathy (Rockingham) – 834 – If I have a different date of birth vs. what’s in the program, how do I go about getting it updated?

A: Go online and try to update demographics, or go through your local DSS office.

DMA Direct Provider Enrollment Questions – Angela Floyd and Pamela Horrell (Both our out)

Ron Oldham & Shannon Johnson – MMIS Updates --

Medicaid Questions or Concerns

Q Jeanna (Catawba) – Case Management T1017HE no longer go through insurance. Isn’t it part of TPL override now?

A: It is not in production as of yet, but will be in a couple of weeks.

6. **Updates to Roll Call?**

7. **DMH and/or EDS Concluding Remarks:**

Action Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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Issue Items

| Item No. | Open Date | Description | Assigned To | Comments | Status | Target Date |
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